

**MAKINDYE SSABAGABO MUNICIPAL  
COUNCIL**

**GENERAL REQUIREMENTS FOR BUILDING PLAN APPROVAL**

1. Plans must be submitted by either the developer or his/her agent (architects/Engineer)
2. Submission of at least four (4) architectural copies with filled application/submission forms. All plans must be signed and stamped by a registered Architect
3. Two (2) copies of the septic tank details.
4. Sections of boundary wall details where applicable.
5. Submit plans in a plastic file folder.
6. All plans must have proper location plans (may or may not be to scale, but must highlight salient features along the route/s to site).
7. Two (2) copies of structural drawings for storeyed structures/buildings and for any other engineered structures where applicable which must be signed by a registered Engineer
8. Attach a photocopy(ies) or its equivalent (land sales agreement). For developers on Kabaka's land, bring with you a certificate of registration of your land and development consent from Buganda Land Board
9. For all storeyed buildings/structures, submit a site supervision agreement letter between the developer and the supervising Engineer

Note that;

- I. All sites undergo inspection by Municipal technical team (Physical Planner, Engineer, Health Inspector and Environmental Officer)
- II. Payment of approval fees is made to the municipal authorized account(s) after a formal assessment form is issued.

**PHYSICAL PLANNING COMMITTEE**